

Time	Agenda items
Day 1: 21 August 2017	
08:30–09:00	Registration
09:00–09:30	Opening session of the workshop <ul style="list-style-type: none"> - Official Opening Address – Host Country - Welcome remarks – UN Environment (South Africa Regional Office) - Workshop opening remarks – UNFCCC, UN Environment and Consultative Group of Experts (CGE)
09:30–10:00	Introductory session <ul style="list-style-type: none"> - Introduction – workshop participants - Overview of workshop – objectives, agenda and expectations
10:00–10:30	Coffee break
10:30–12:15	Module A: Mitigating climate change – the bigger picture <ul style="list-style-type: none"> - Overview of global mitigation of climate change: key results from the IPCC AR 5 <i>{This session aims to provide global context on mitigation and will cover key messages drawing from the Fifth Assessment Report of the Intergovernmental Panel on Climate Change: approaches to climate change mitigation; trends in stocks and flows of greenhouse gases and their drivers, mitigation pathways and measures in the context of sustainable development, and mitigation policies and institutions}</i> - Question and answer session <i>{Participants will have opportunity to pose questions, seek clarification or share experiences}</i>
12:15–14:00	Lunch break
14:00–15:30	Module A: (cont.) Mitigating climate change – the bigger picture <ul style="list-style-type: none"> - Intergovernmental response to mitigate climate change: the Convention, the Kyoto Protocol and the Paris Agreement <i>{This session aims to provide a broad picture of how national governments from both developed and developing countries collectively respond to mitigate climate change as the part of the intergovernmental processes, including the Convention, the Kyoto Protocol and the Paris Agreement. The emphasis will be mostly on mitigation in the context of developing countries. However, in order to have a complete global picture, an overview of those elements relating to developed countries will also be broadly addressed.}</i> - Question and answer session <i>{Participants will have opportunity to pose questions, seek clarification or share experiences}</i>
15:30–16:15	Coffee break
16:15–18:00	Module B: Identification, selection and implementation of mitigation actions <ul style="list-style-type: none"> - Determining the context for mitigation actions <i>{This session aims to highlight what the key considerations are in conducting mitigation assessments and identifying mitigation actions. It also covers potential barriers that need to be taken into consideration in planning and implementing mitigation actions.}</i>
Day 2: 22 August 2017	
09:00–10:30	Module B: (cont.) Identification, selection and implementation of mitigation actions <ul style="list-style-type: none"> - Steps for successful selection, design and implementation of mitigation actions <i>{This session explains the overview of the main steps involved in mitigation analysis.}</i>
10:30–11:00	Coffee break

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11:00–12:30	<p>Module B: (cont.) Identification, selection and implementation of mitigation actions</p> <ul style="list-style-type: none"> - An overview of available tools and examples of commonly used tools available for mitigation potential assessment <p><i>{In this session, an overview of tools available plus examples of commonly used tools for mitigation potential assessment will be provided. For each tool, the discussion covers the general description, type of data/input needed to use the tool, outputs from the tool, and strengths and limitation.}</i></p>
12:30-14:00	<p>Lunch break</p>
14:00–15:30	<p>Module B: (cont.) Identification, selection and implementation of mitigation actions</p> <p>Hands-on exercise</p> <p><i>{The participants will engage in a hands-on exercise using Spread-sheet models: (a) to construct a GHG cost-curve based on a hypothetical narrative (to be provided as a part of the exercise); and (2) prioritize mitigation actions using multi-criteria analysis.}</i></p>
15:30-16:00	<p>Coffee break</p>
16:00–16:30	<p>Module B: (cont.) Identification, selection and implementation of mitigation actions</p> <ul style="list-style-type: none"> - Hands-on exercise – results and discussion <p><i>{The participants will share their results of the exercise. The participants will also share their experiences and lessons learned in undertaking the exercise.}</i></p>
16:30-18:00	<p>Module C: Analyzing the impacts of mitigation actions</p> <p><i>This session provides guidance on good practice for the analysis of expected results of mitigation actions, i.e. ex-ante analysis of effects, including assessment of sustainable development impacts of mitigation actions. It also provides an overview of steps required to conduct an ex-ante assessment as well as examples of existing methodologies and tools to assess impacts in different fields. It also covers different dimensions of progress on implementation, including understanding the status of implementation and results achieved to date.}</i></p>

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Day 3: 23 August 2017	
09:00–10:30	<p>Module C: (cont.) Analyzing the impacts of mitigation actions</p> <ul style="list-style-type: none"> - Baseline setting (hands-on exercise) <p><i>{The participants will also engage in an exercise on baseline determination.}</i></p>
10:30–11:00	Coffee break
11:00–12:30	<p>Module D: Reporting mitigation to the Convention</p> <ul style="list-style-type: none"> - Reporting mitigation in national communications and biennial update reports: the context and mandate, and approaches and examples <p><i>{This session provides an overview of the context and mandate for developing countries to reporting information on mitigation in their national communications and biennial update reports. It also provides possible approaches for communication of information consistent with the reporting provisions. The approaches are further elaborated through examples drawn from information submitted by developing countries in their national communications and biennial update reports.}</i></p>
12:30–14:00	Lunch break
14:00–16:00	<p>Module D: (cont.) Reporting mitigation to the Convention</p> <ul style="list-style-type: none"> - Hand-on exercise – preparing and reporting information in the BUR <p><i>{On the basis of a hypothetical narrative, participants in smaller groups will prepare information on mitigation actions to be reported in the BUR.}</i></p>
16:00–16:30	Coffee break
16:30–18:00	<p>Module E: Setting-up or enhancing national institutional arrangements</p> <p><i>{This session provides overview of key components of national institutional arrangements for preparing and submitting national communications and biennial update reports. It also includes examples of institutional arrangements put in place by some developing countries which managed to support the increased frequency of the preparation of national communications and biennial update reports For example, improving coordination of information to be included in NCs and BURs; clearly defining roles and responsibilities of key stakeholders involved in the process; and addressing resource capacity constraints through partnership or collaboration.}</i></p>
Day 4: 24 August 2017	
09:00–10:30	<p>Peer exchange</p> <ul style="list-style-type: none"> - Experience and lessons learned – country presentations (Country A; Country B) <p><i>{2 countries each will present their experiences and lessons learned on the preparation of national communications and biennial update reports, including those relating to national institutional arrangements.}</i></p>
10:30–11:00	Coffee break
11:00– 12:30	<p>Peer exchange</p> <ul style="list-style-type: none"> - Moderated discussion <p><i>{Based on the context set by the country presentations, this session includes an interactive discussion where a moderator will facilitate the discussion by posing targeted questions relating to challenges, experiences and lessons learned in using the reporting guidelines to prepare national communications and biennial update reports.}</i></p>
12:30–14:00	Lunch break
14:00–15:00	Constraints and gaps, and related finance, technical and capacity-building needs in relation to mitigation



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	<i>{This session provides a platform for workshop participants to exchange views on constraints and gaps, and related support needed to prepare and report information on mitigation.}</i>
15:00–15:30	Workshop assessment and closing